

SAN ANTONIO



2012 TBA Convention/Clinic • San Antonio, Texas

Hotel Reservation Form

Conference Dates:
July 20 —
July 23, 2012

TO SECURE YOUR HOTEL CHOICE AND RECEIVE IMMEDIATE CONFIRMATION, MAKE YOUR RESERVATION ONLINE at www.texasbandmasters.org

Reservation Cutoff:
June 20, 2012
(After this date, room blocks could be released and hotels may charge higher rates.)

WAYS TO RESERVE YOUR HOTEL ROOM

- Online: www.texasbandmasters.org • Fax: 210-207-6702 • No Phone Reservations
- Mail: TBA Housing, 203 S. St. Mary's St., Ste. 200, San Antonio, TX 78205

Select Hotels: Rooms are assigned first come/first served. If choices are not available, a room will be secured at a hotel based on your preference of rate or proximity and availability. Use code only, not numbers. See Hotel Listing for rates and codes.

1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____ 4th Choice: _____ 5th Choice: _____ 6th Choice: _____

If hotel choices are sold out, which is more important: Room Rate: _____ Location: _____

* Please Note: Hotels are non-smoking except La Quinta Inn & Suites Convention Center *

Reservation will not be processed, if form is incomplete. Keep a copy of this form for your records. Do not mail after faxing. Acknowledgements are e-mailed if a valid e-mail address is provided below. Photocopy this form if you need more than one room.

ARRIVAL DATE: _____ DEPARTURE DATE: _____

List ALL OCCUPANTS:

1. _____ 2. _____ 3. _____ 4. _____

Room Request?: One Bed: _____ Two Beds: _____ Smoking: _____ Non-Smoking: _____ ADA Accessible: _____

SPECIAL REQUEST: _____
(Room type & special requests based on availability at check in.)

ATTENDEE INFORMATION: (REQUIRED)

FIRST NAME _____ MI _____ LAST NAME _____

E-MAIL ADDRESS _____

AFFILIATION / INSTITUTION _____

STREET ADDRESS OR P.O. BOX NUMBER _____

CITY _____ STATE _____ COUNTRY _____ ZIP CODE _____

*DAYTIME PHONE NUMBER _____ *FAX NUMBER (*if international, please indicate country & city code) _____

ROOM GUARANTEE: All rooms must be guaranteed with either a credit card (valid through July, 2012) or check. Reservations will not be accepted without guarantee. If you choose to mail a check deposit, make it payable to TBA Housing in the amount of \$200 and mail along with your housing form to the address provided above.

Type of card: Visa _____ MasterCard _____ American Express _____ Discover _____

Card Number: _____ Exp. Date: _____

CHANGES / CANCELLATIONS: All cancellations must be received by the TBA Housing Bureau on or before May 28, 2012 to avoid a penalty. Any cancellations received after May 28, 2012 will be assessed a \$50.00 cancellation fee. Continue to use the TBA Housing Bureau for all changes/cancellations through June 29, 2012. Beginning June 30, 2012, contact your hotel directly. All cancellations must be received at least 72 hours prior to arrival or one night's room & tax will be assessed. Your hotel may charge a fee for departure changes at check in.

NOTE: ALL SUITES must be requested in writing to the TBA Housing Bureau via email at housing@visitsanantonio.com, or fax 210-207-6702. One night's room & tax may be charged by the hotel to your credit card prior to arrival anytime after June 20, 2012.

Please contact the TBA Housing Bureau should you have any additional questions: 210-207-6734.