

CONVENTION CHECKLIST AND NOTES

IMPORTANT 2012 DATES

- ___ Jan. 9 Online Registration Opens!
Sixty (60) points allotted for contracts submitted by or before this date to the TBA Office. Thereafter, one (1) point less for each day received after Jan. 9th.
- ___ Mar. 8 Last day to earn points.
Contracts received after this date will be processed on a first-come-first-served basis, based upon availability.
- ___ May 1 All balances due.
- ___ June 1 All artwork for the convention program is due in the TBA Office.
- ___ June 1 Last day to register for Product Showcase.
- ___ June 1 Cancellation deadline.
TBA will retain a non-refundable deposit (50% total booth price plus Exhibitor Business Membership) for cancellations requested in writing on or before June 1, 2012. No refunds will be granted after this date.
- ___ June 20 All Housing Request Form(s) are due.
- ___ July 1 Attendance Badge Form due in the TBA Office.
- ___ July 20 7:00a.m.-7:00p.m. Exhibitors Load-in
- ___ July 21 Exhibitor Fair: 9:00a.m.-5:00p.m.
- ___ July 22 Exhibitor Fair: 9:00a.m.-12:00noon;
1:15p.m.-5:00p.m.
- ___ July 22 Exhibitors move-out. 5:00p.m.-9:00p.m.
- ___ July 23-26 TCDA/TODA Convention.

TBA ADDRESS

Return forms and payments to:

Texas Bandmasters Association
1002 Central Parkway South
San Antonio, TX 78232

TBA PHONE NUMBER, FAX NUMBER AND E-MAIL

If you have questions not answered by the material in this packet contact the TBA Office at:

Phone: (210) 492-8878

Fax: (210) 492-8996

E-mail:

Michael Brashear, Executive Director
mbrashear@texasbandmasters.org

Robin Tovar, Office Administrator/Exhibitor Manager
robin@texasbandmasters.org